

DAVID HEYBURN

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SUMMARY OF QUALIFICATIONS

An enthusiastic, articulate, and diplomatic individual who is obsessively fascinated by people and the communities in which they live. Marathon runner driven by a desire to help people become better at what they do by setting a vision and coaching them up with the knowledge, resources, and ability to achieve their goals. Looking for a forward-thinking, people-centered environment with a clear mission and an emphasis on constructive action, including opportunities to develop and implement ideas that improve the wellbeing of individuals and communities.

PROFESSIONAL EXPERIENCE

CITI HABITATS – Brooklyn, NY 2016

LICENSED REAL ESTATE SALESPERSON

- Established myself as a new agent in a highly competitive New York City real estate market by responding immediately to online inquiries, acquiring 75 new clients and earning a 5-star client review rating on nakedapartments.com.
- Managed an inventory of 50 properties: canvassed neighborhood for vacancies, researching properties and cold-calling owners, advertising online, replying to and qualifying leads, and coordinating showings with clients.

ARTWORKS CINCINNATI – Cincinnati, OH 2012 to 2015

SENIOR PROGRAM MANAGER

- Managed the production of 12 creative placemaking projects to transform distressed public spaces into vibrant, beautiful, and healthy places through employment, apprenticeships, community partnerships and civic engagement.
- Coordinated up to five team projects simultaneously, created budgets of \$65K average by planning expenses and obtaining contractor bids, creating work plans and deadlines, presenting to committees, and evaluating results.
- Connected \$1M philanthropic grants and charitable donations with 100 professional and amateur artists; provided job training to low-income students; recognized as “Best Local Cause” by CityBeat readers for 3 years.

NASHVILLE CIVIC DESIGN CENTER – Nashville, TN 2011

URBAN DESIGN AND PUBLIC POLICY GRADUATE INTERN

- Led a team of 10 high-school students in the "Design Your Neighborhood" project, teaching them the importance of urban design and civic engagement in city making, equipping them to effect positive change in their communities.
- Researched and analyzed how urban design and the physical environment of Nashville and other communities throughout the world can either promote or obstruct the physical, mental, and emotional well-being of citizens.

REGIONS BANK – Nashville, TN 2006 to 2009

ASSISTANT BRANCH MANAGER

- Equipped business and consumer clients with deposit, lending, and investment products and empowered them with financial literacy to achieve their short and long term-financial goals.
- Received Regional Branch Sales award by producing over \$1M in lending product sales for three quarters.
- Promoted and selected as one of 25 high-potential associates to participate in Branch Leadership program.

HERITAGE TITLE SERVICES – Brentwood, TN 2005 to 2006

ACCOUNT EXECUTIVE AND CLOSING COORDINATOR

- Helped clients achieve home-ownership by presiding over 10+ daily closings, guiding customers through the complicated mortgage closing process, effectively communicating technical documents in easy to understand terms.

EDUCATION

Master of Community Planning, Economic Development

THE UNIVERSITY OF CINCINNATI – Cincinnati, OH (2012)

Received American Institute of Certified Planners Outstanding Student Award.

Graduate Exchange Program in Sustainable Urbanism

UNIVERSIDADE FEDERAL DO RIO DE JANEIRO – Rio de Janeiro, Brazil (2011)

Bachelor of Arts in Political Science

MIAMI UNIVERSITY – Oxford, OH (2005)

VOLUNTEERISM

Placemaking Leadership Council, Project for Public Spaces

Community Outreach & Civic Education Ambassador, Findlay Market

Walnut Hills Area Community Council Member

City of Cincinnati Education & Entrepreneurship Kitchen Cabinet, Member

Board Member, Cincinnati Arts Association

Strive Partnership: Be the Change Volunteer Tutor, Cincinnati Public Schools

TECHNICAL PROFICIENCIES

Well versed in Windows, Mac, iOS, and Android operating systems,

Experienced in Microsoft Excel, Word, PowerPoint, & Outlook, Google Docs, Dropbox

Social media platforms including Facebook, Twitter, Instagram, LinkedIn, Pinterest

Proficient in Adobe Creative Suite, ESRI ArcGIS, Google SketchUp,

Project management software: Asana, CRM Systems

References Available Upon Request