

The Guidance Center
Youth Community Support Specialist

June 2013-February 2014
Atchison, KS

- Oversaw caseload of 23 juveniles with behavioral health needs
 - Engaged with clients and their families in the community
 - Served as a Parental Support Specialist to parents of children with behavioral health needs
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EDUCATION

The University of Kansas
Master of Public Administration

May 2021
Overland Park, KS

Key Courses:

- Human Resources Management
- Policy Analysis & Evaluation
- Innovation & Organizational Change
- Budgeting & Resource Allocation
- Workforce Planning & Development

Benedictine College
Bachelor of Arts Sociology & Criminology

2013
Atchison, KS

ACHIEVEMENTS

Presenter at Kansas City/County Administrators Conference
Chosen through KU MPA Program

April 2019

Emerging Leaders Academy Participant
University of Kansas Public Management Center

June 2017

Presenter to Workforce Solutions Committee
Wyandotte Economic Development Council

January 2017

Member of Wyandotte Employment Consortium

2016 & 2017

SKILLS

- Microsoft Suite
- Quick learner with computer systems
- HIPPA knowledge
- Office morale/leadership:
 - Holiday parties
 - Annual appreciation week (games, lectures, prizes, tournaments, catering)
 - Employee feedback & annual reviews
- Conflict resolution
- Hiring, onboarding & training

References Available Upon Request