

LISA TAMAYO

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Seeking long-term, part-time employment that will utilize my varied skill sets gained by decades as an entrepreneur.

EXPERIENCE

MAY 2015 – PRESENT

CEO, SCOLLAR, INC.

CEO and co-founder of company innovating AI driven software solution for pet industry merchants. Oversight of teams engaged in software programming and development, as well as developing partner relationships, marketing, sales, and financial planning. Manage Scollar marketplace, including inventory management and order fulfillment.

OCT 2012 – FEB 2015

PRESIDENT, INVESTORMETRIX

Built web-based software tool that mapped resource use to enable integration of resource efficiency into financial and market performance for investment analysis. Aggregated multiple data sources into trend analysis to emphasize the significant links between environmental resources and financial performance of publicly traded companies.

OCT 2009 – MAY 2017

OWNER/GENERAL MANAGER, CHERRY MAGNOLIA PROPERTIES

Oversaw maintenance, financial planning, reconciliation, and tenants for two residential, multi-family properties. Served as Project Manager for total renovation of historic duplex. Secured approvals from historical society and planning department, worked with architect, lead contractor and all sub-contractors to complete renovation.

MAY 2008 – AUGUST 2010

ADMINISTRATOR, JPTL, INC.

Administrator for corporation after asset purchase by Autodesk, Inc. Assisted with initial separation of Green Building Studio to Autodesk, Inc. Managed all reporting and administrative tasks associated with business, including tracking and maintaining contracts, licenses, insurance and documentation. Planned and oversaw all Board of Directors and Shareholders' meetings.

JUNE 1998 – MAY 2008

CO-FOUNDER/ADMINISTRATION, GREEN BUILDING STUDIO

Founding member of web-based software company, acquired by Autodesk in 2008. Set up financial and administrative systems. Managed administration, including insurance and contracts, managed accounts payable and receivables, created and maintained website for first several years of business.

EDUCATION

APRIL 2012

MBA, SUSTAINABLE ENTERPRISE, DOMINICAN UNIVERSITY OF CALIFORNIA

Focused my MBA education on integrating sustainability criteria into the investing paradigm.

JUNE 1996

BACHELOR OF ARTS, SAN FRANCISCO STATE UNIVERSITY

Graduated Magna Cum Laude from electronic music technology program.

SKILLS

- Strategic Planning and Execution
- Financial Planning & Management
- Team Management
- Sustainable Business
- E-commerce Management & Fulfillment

ACTIVITIES

Fluent in Spanish and becoming fluent in French.