

Titus Brooks

Analyst

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Address Lancaster, TX 75146

Hardworking, highly motivated professional eager to lend combined knowledge and skills to enhance business performance. Operates well in both individual and team capacities, leveraging seasoned work ethic to quickly adapt to different processes and drive company objectives. Resourceful and results-driven with a passion for growth and efficiency to meet company needs and increase service value.

EXPERIENCE

Business Systems Consultant II

Computershare, Dallas, Texas

Jan 2022 - Present

- Act as a liaison between the client area and technical organization by planning, conducting and completing an analysis of moderately business problems to be solved with automated systems
- Provide technical assistance in identifying and evaluating automated systems and related procedures that are cost effective and meet business requirements
- Work with user groups to provide training, resolve questions, assess user needs and recommend changes to the automated systems
- Gather data and prepares necessary reports and updates reports and databases used by the client group.

Program Analyst (Contracted Role)

CDC Foundation, US

Feb 2021 - Dec 2021

- Collaborate with team members to build an electronic health records (EHR) system by creating workflows and performing data extraction
- Monitor and track progress towards goals by analysis of data and report of findings
- Review and synthesize information and data into recommendations, presentations, and summaries.

Teacher

Grand Prairie ISD, Grand Prairie, TX

Aug 2020 - May 2022

- Design and create interactive lesson plans for student achievement
- Design, implement, and evaluate strategies to motivate students
- Promote a positive and caring environment for student learning and achievement
- Participate on school committees
- Engage in professional development to stay current in content area

YOUTH INTERN

THE HOPE CENTER KC, KANSAS CITY, MO

Aug 2018 - Jul 2020

- Create and implement an interactive, Bible-based curriculum for grades K-4th
- Spearhead Character In Training program, a two year program for 4th -6th grade students that focuses on character development to prepare for leadership program
- Lead Learn-to-Earn program providing opportunities for HS boys to become skilled in landscaping

- Plan, organize, and facilitate community and family events
- Promote a positive, caring climate for learning

Assistant Men's Director

Higher Ground Leadership Program, US, Mo

May 2013 - Aug 2017

- Plan and organize day-to-day
- Teach and guide students through different seminars, personal relationships, leadership activities, and skits to build leaders who lead by serving their community, country, and
- Lead over 35 service projects and mission trips across America and other countries such as Dominican Republic, Haiti, Jamaica, British and American Virgin Islands, and Ivory Coast

EDUCATION

BACHELOR OF ARTS In ACCOUNTING

OUACHITA BAPTIST UNIVERSITY, ARKADELPHIA, AR

May 2017

SKILLS

- Problem Solver
- Python
- Tableau
- Data Analysis
- Dependable
- Strong Decision-Making
- Enthusiastic
- Data Research and Validation
- Presentation Development and Delivery
- Analytical Thinking
- Google Data Analytics Certificate
- SQL
- Microsoft Office
- Team Player
- Strong Interpersonal Skills
- Teachable
- Workflow Analysis
- Complex Problem-Solving
- Process Improvement

CERTIFICATIONS

- Google Data Analytics Certificate

LANGUAGES

English

Native
